#### ANNEXURE – II REGISTER – I

# Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by P.I.O)

SI.	Application No. & Date	Name of Application &	Date of	Category of	Brief description of request for	Involving third	Amount for
No.		Address	Receipt by	Applicant BPL	information	party information	application fees
			APIO / PIO	/ Other		or Not	paid
1	2	3	4	5	6	7	8
				-NIL-			

Charges collected for furnishing information in . Rs.	Total amount collected (Col. 8+Col.9)	Inform	nation furni	shed	Date of Rejection	Sections under 8,9,11,24 which information Rejected	Deemed Refusal u/s 7(2) / 18(1)	Whether Appeal made against decision of PIO u/s 19 (1) & 19 (3)	Any other Information
		Date	Fully	Partly					
9	10		11		12	13	14	15	16
	<u>.                                      </u>				-N	IL-		<u> </u>	

#### PROFORMA

 $\mbox{REGISTER} - \mbox{II}$  Register of First Appeals maintained by the 1  $^{\rm st}$  Appellate Authority

SI. No	Appeal No. & Date	Name of Appellant & Address	Date of Receipt of Appeal by Appellate Authority	Name & Designation of PIO against whose decision Appeal No. & Date	Deci	sion by 1 <sup>st</sup> Appellate	e Authority	Whether 2 <sup>nd</sup> Appeal made u/s 19 (3)	Any other information
					Date	Allowed	Rejected u/s		
							8,9,11 & 24		
1	2	3	4	5		6		7	8
				•	-NIL-				

Director, SCERT

### $\label{eq:Annexure-III} Annexure-III \mbox{ (Proforma-A)} \\ Report to be prepared by P.I.O and to submit to Dist. officer$

Consolidated statement of the Applications received and disposed of under the R.T.I, ACT

Period	
--------	--

#### NAME OF THE DEPARTMENT:

SI. No	Name & Address of the PIO	Total No. of applications pending as on end of the last Month	Total No. of Applications received during the Month	Total (Cols 3+4)	Total No. of Applications Disposed during the Month	Total No. Applications pending (Cols. 5-6)	Out of cases Disposed shown in Col. 6 Information furnished	Out of cases disposed shown in Col.6 Deemed Refusals u/s 7(2) / 18(1)
1	2	3	4	5	6	7	8	9

Out of o	cases disp	osed sho	wn in Col	. No. (6),	Cases rej	ected und	der Sectio	ns.							Amount of total	Any other
6	8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	24	other	application fee and charges collected for furnishing information	information
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
-NIL-																

SIGNATURE
NAME OF THE OFFICER
DISIGNATION
TELEPHONE NO

# Annexure – III (Proforma – B) Report to be prepared by District Officer and to submit to H.O.D Consolidated statement on the Applications received and disposed of under the R.T.I, ACT

Period -----

Name of the Department:

SI. No	Name &	Total No. of	Total No. of	Total (Cols3+	Total No. of	Total No.	Out of cases	Out of cases disposed
	Address of the	applications	Applications	Col 4)	Applications	Applications	Disposed	shown in Col.6 Deemed
	PIO	pending as on	received during		Disposed	pending (Col.5-	shown in Col. 6	refusals u/s 7(2) / 18(1)
		end of the last	the Month		during the	Col. 6)	Information furnished	, , , , ,
		Month			Month	,		
1	2	3	4	5	6	7	8	9

Out of o	cases disp	osed sho	wn in Col	. No. (6),	cases rej	ected und	er section	is.							Amount of total	Any other
6	8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	24	other	application fee and charges collected for furnishing information	information
10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
								 -NI	<u> </u> L-							

SIGNATURE
NAME OF THE OFFICER
DISIGNATI
TELEPHONE NO

#### Annexure – III (Proforma – C)

## Report to be prepared at HOD and to submit to Secretariat Department Consolidated statement on the Applications received and disposed of under the R.T.I, ACT

Period -----

#### Name of the Department:

SI.	Name of the	Total No. of	Total No. of	Total No. of	Total (Cols	Total No. of	Total No.	Out of cases	Out of cases
No	Districts &	PIOs in each	Applications	Applications	4+5)	Applications	Applications	Disposed	disposed shown
	Regional /	District &	pending as on	received		Disposed	pending	shown in	in Col.7 Deemed
	Zonal	Regional /	end of the last	during the		during the	(Cols. 6-7)	Col. 7	refusals u/s
	Offices &	Zonal & HOD	Month	month		Month		Information	7(2) / 18(1)
	HOD							furnished	
1	2	3	4	5	6	7	8	9	10

Out of	f cases dis	sposed sh	nown in Co	ol. No. (7)	, Cases re	ejected u	nder Sect	ions.							Amount of total application fee and charges collected for furnishing information	Any other information
6	8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	24	other		
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
								-NI	L-							

SIGNATURE
NAME OF THE OFFICER
DISIGNATI
TELEPHONE NO

Director, SCERT

#### Annexure – III (Proforma – D)

## Report to be prepared by Secretariat Dept. and to submit to A.P. Information Commission Consolidated statement on the Applications received and disposed of under the R.T.I, ACT

Period -----

#### Name of the Department:

SI.	Name of	Total No. of	Total No. of	Total No. of	Total (Cols	Total No. of	Total No.	Out of cases	Out of cases
No	the HOD &	PIOs in	Applications	Applications	4+5)	Applications	Applications	Disposed	Disposed shown
	other Units	each HOD &	pending as on			Disposed	pending	shown in	in Col.6 Deemed
		other units	end of the last	during the		during the	(Cols. 6-7)	Col. 7	Refusals u/s
			Month	month		Month		Information	7(2) / 18(1)
								furnished	
1	2	3	4	5	6	7	8	9	10

Out of	cases dis	sposed sh	own in Co	ol. No. (6)	, cases re	jected ur	nder sectio	ons.							Amount of Total Application Fee and Charges collected for furnishing information	Any other information
6	8(1)(a)	8(1)(b)	8(1)(c)	8(1)(d)	8(1)(e)	8(1)(f)	8(1)(g)	8(1)(h)	8(1)(i)	8(1)(j)	9	11	24	other		
11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
	-NIL-															

SIGNATURE
NAME OF THE OFFICER
DISIGNATI
TELEPHONE NO